

Terms of handling of design information

March 1, 2018

Sasaki Corporation

1. Basic policy

From the viewpoint of protection of intellectual property rights, Sasaki Co., Ltd. (hereinafter referred to as "the Company") recognizes the importance of information including intellectual property rights such as design information (hereinafter referred to as "design information"), We regard the use, management and protection as a social responsibility, comply with the laws and regulations concerning design information, internal regulations, etc., we will properly acquire, use and manage our design information handled by us.

2. Purpose of using design information

We use it for estimating processing cost for all design information obtained from the applicant who wants to estimate. After receiving the order we will use it as a manufacturing document.

Based on the provided design information, we will never develop or produce activities that infringe on intellectual property rights.

3. Provide design information

We do not provide acquired design information to third parties.

4. Outsourcing handling of design information

We may consign all or part of design information to the extent necessary for the above purpose of use. The task of the contractor is only the maintenance and management of the registered information, and the subcontractor does not disclose or provide design information beyond the purpose of use described in paragraph 2.

5. Disclosure, correction, deletion of design information

In the case of request for disclosure, correction and deletion of design information from the applicant who wishes to estimate, we will respond after confirming that the person in charge is the person himself / herself.

6. Discarding, erasing design information

About the design information, the estimate is calculated by Sasaki's production system. At that time, parts and extracted processing contents are saved in the system from the design information. Unless requested, those information saved on the system will not be deleted.

7. Inquiries

For inquiries about handling our design information, please contact the following.

Sasaki Corporation

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8. Revision

Formulated on March 1, 2018